

Engaged Management ReView Reviewer Guidelines

V.1.0

Friday, March 11, 2015

ENGAGED
MANAGEMENT

ReView

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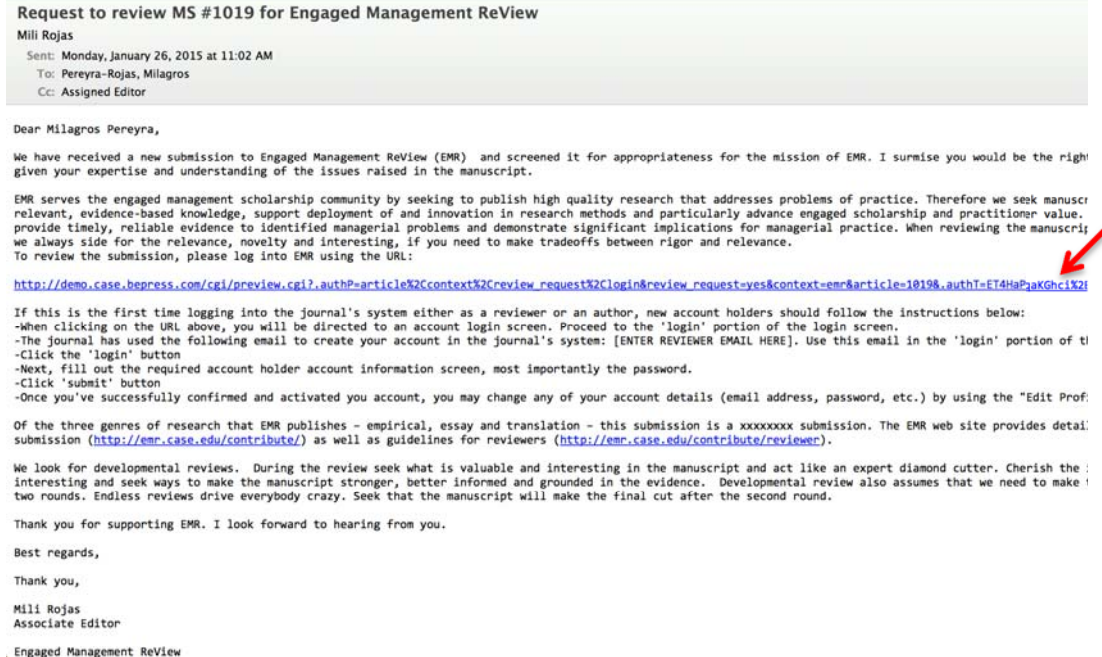
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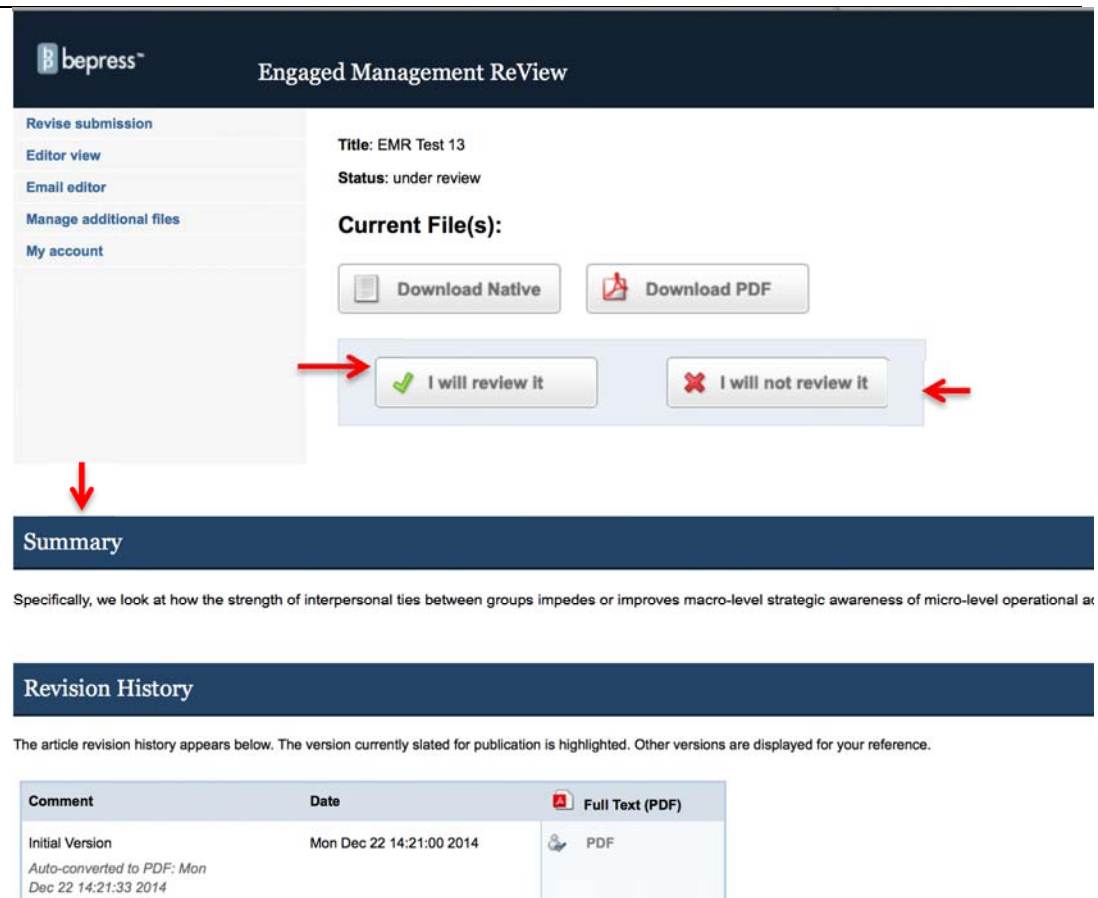
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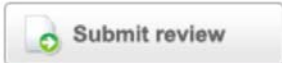
Engaged Management ReView (EMR) – Reviewer Guidelines


SECTION 1: Reviewer – Receiving Invitation to Review an Article

Step	Description	Screenshot
Email Notification	<p>Reviewers receive invitations to review articles via email. Click on the link provided in the email to access the article and/or follow the instructions for existing or new reviewers.</p> <p>New Reviewers Login Instructions (see Appendix 1)</p>	 <p>Request to review MS #1019 for Engaged Management ReView</p> <p>Mili Rojas</p> <p>Sent: Monday, January 26, 2015 at 11:02 AM To: Pereyra-Rojas, Milagros Cc: Assigned Editor</p> <p>Dear Milagros Pereyra,</p> <p>We have received a new submission to Engaged Management ReView (EMR) and screened it for appropriateness for the mission of EMR. I surmise you would be the right given your expertise and understanding of the issues raised in the manuscript.</p> <p>EMR serves the engaged management scholarship community by seeking to publish high quality research that addresses problems of practice. Therefore we seek manuscript relevant, evidence-based knowledge, support deployment of and innovation in research methods and particularly advance engaged scholarship and practitioner value. provide timely, reliable evidence to identified managerial problems and demonstrate significant implications for managerial practice. When reviewing the manuscript, we always side for the relevance, novelty and interesting, if you need to make tradeoffs between rigor and relevance.</p> <p>To review the submission, please log into EMR using the URL:</p> <p>http://demo.case.bepress.com/cgi/preview.cgi?authP=article%2Ccontext%2Creview_request%2Clogin&review_request=yes&context=emr&article=1019&authI=ET4HaPakGhC1%2F</p> <p>If this is the first time logging into the journal's system either as a reviewer or an author, new account holders should follow the instructions below:</p> <ul style="list-style-type: none"> -When clicking on the URL above, you will be directed to an account login screen. Proceed to the 'login' portion of the login screen. -The journal has used the following email to create your account in the journal's system: [ENTER REVIEWER EMAIL HERE]. Use this email in the 'login' portion of the login screen. -Click the 'login' button -Next, fill out the required account holder account information screen, most importantly the password. -Click 'submit' button -Once you've successfully confirmed and activated you account, you may change any of your account details (email address, password, etc.) by using the "Edit Profile" button. <p>Of the three genres of research that EMR publishes - empirical, essay and translation - this submission is a xxxxxxxx submission. The EMR web site provides detailed submission (http://emr.case.edu/contribute/) as well as guidelines for reviewers (http://emr.case.edu/contribute/reviewer/).</p> <p>We look for developmental reviews. During the review seek what is valuable and interesting in the manuscript and act like an expert diamond cutter. Cherish the interesting and seek ways to make the manuscript stronger, better informed and grounded in the evidence. Developmental review also assumes that we need to make two rounds. Endless reviews drive everybody crazy. Seek that the manuscript will make the final cut after the second round.</p> <p>Thank you for supporting EMR. I look forward to hearing from you.</p> <p>Best regards,</p> <p>Thank you,</p> <p>Mili Rojas Associate Editor</p> <p>Engaged Management ReView</p>

Main Reviewer Screen	Under “ Submissions for review ”, click on assigned article (EMR Test 13 for demo purposes)	<div><h2>My Account</h2><div><div>MILAGROS REVIEWER <MILAGROSPEREYRAROJAS@GMAIL.COM></div><div><div>Edit Profile</div><div>Change password, affiliation, or contact information</div></div><div><div>Research Alerts</div><div>Change e-mail notifications and manage preferences</div></div></div><div><h3>DASHBOARD TOOLS</h3><div><div>Author Dashboard</div><div>Follow Management</div></div><div><div><div>ENGAGED MANAGEMENT REVIEW</div><div><div>SUBMISSIONS FOR REVIEW</div><table><thead><tr><th>Title</th><th>Status</th></tr></thead><tbody><tr><td>EMR Test 23</td><td>requested Thu Jan 22 2015</td></tr><tr><td>EMR Test 13</td><td>requested Mon Jan 26 2015</td></tr><tr><td>EMR Test 12</td><td>review completed</td></tr><tr><td>EMR Test 11</td><td>review completed</td></tr></tbody></table></div></div></div></div></div>	Title	Status	EMR Test 23	requested Thu Jan 22 2015	EMR Test 13	requested Mon Jan 26 2015	EMR Test 12	review completed	EMR Test 11	review completed
Title	Status											
EMR Test 23	requested Thu Jan 22 2015											
EMR Test 13	requested Mon Jan 26 2015											
EMR Test 12	review completed											
EMR Test 11	review completed											

<p>Article Review Screen</p>	<p>An abstract is provided in the window called “Summary” for a quick overview of the article. You will have to decide whether to review the submission based on the information in the Summary window.</p> <p>On this screen the reviewer has the option to accept to review the article or to decline. Click on the appropriate button depending on your decision.</p> <p>The full article may only be downloaded after agreeing to review the article.</p>	 <p>Summary</p> <p>Specifically, we look at how the strength of interpersonal ties between groups impedes or improves macro-level strategic awareness of micro-level operational a</p> <p>Revision History</p> <p>The article revision history appears below. The version currently slated for publication is highlighted. Other versions are displayed for your reference.</p> <table border="1"> <thead> <tr> <th>Comment</th> <th>Date</th> <th>Full Text (PDF)</th> </tr> </thead> <tbody> <tr> <td>Initial Version</td> <td>Mon Dec 22 14:21:00 2014</td> <td>PDF</td> </tr> <tr> <td>Auto-converted to PDF: Mon Dec 22 14:21:33 2014</td> <td></td> <td></td> </tr> </tbody> </table>	Comment	Date	Full Text (PDF)	Initial Version	Mon Dec 22 14:21:00 2014	PDF	Auto-converted to PDF: Mon Dec 22 14:21:33 2014		
Comment	Date	Full Text (PDF)									
Initial Version	Mon Dec 22 14:21:00 2014	PDF									
Auto-converted to PDF: Mon Dec 22 14:21:33 2014											

Accept to Review article	If reviewer accepts to review article, a new screen appears where the full article may be downloaded in the original version or in PDF	<div data-bbox="863 190 1230 881"> <p>Submit review</p> <p>I will not complete my review</p> <p>Revise submission</p> <p>Editor view</p> <p>Email editor</p> <p>Manage additional files</p> <p>My account</p> </div> <div data-bbox="1260 219 1902 849"> <p>Title: EMR Test 13</p> <p>Status: under review</p> <p>Current File(s):</p> <div>   </div> <p>Thank you for agreeing to review this submission.</p> <p>Your review is due: Mon Feb 23 2015.</p> <div>  </div> <div> <p>NOTE:</p> <ul style="list-style-type: none"> Request to review: accepted Reviewer guidelines have been emailed. </div> </div>
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Email notification	<p>Once reviewer accepts to review article, an email notification is sent with a hyperlink to the submission along with a second hyperlink to reviewer guidelines, and required Review Form in an editable PDF. The review must be saved in PDF format.</p>	<p>Dear Milagros Pereyra, Dear Colleague _____,</p> <p>Thank you for agreeing to review the manuscript. A copy of the manuscript can be found at http://demo.case.bepress.com/cgi/preview.cgi?article=1019&context=emr&login=126</p> <p>A review form which includes instructions for review can be found here: http://demo.case.bepress.com/emr/emr_review_form.pdf </p> <p>We would expect to receive the review by Feb 23 2015 11:59 PM PST. Feel free to ask any questions or concerns.</p> <p>Thank you for your continued support for EMR.</p> <p>Best regards,</p>
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SECTION 2: Reviewer – Completing Review Form and Submitting Review





Review Form (page 1)

Complete this form by using “Yes” or “No” in the spaces highlighted in blue.

EMR Article Review Form

Article Log # and Name:					
Recommendation:					
Accept					
Accept with minor Revisions					
Major Revisions needed but promising					
Reject but invite a new submission					
Reject without possibility to resubmit					
Criteria	Completely Inadequate	Weak	Modest	Strong	Very Strong
Content					
Provides insight (deeper understanding) rather than just description or prescription, for both practitioners and researchers					
Captures the attention of the reader					
Interestingness, innovativeness, and novelty					
Is relevant to the thoughtful practitioner					
Deals with relevant management topics					
Is grounded on relevant academic research					
Is grounded on relevant theory					
Is the use of methods and data adequate and justified					
Potential to influence practice					
Provides added value from our academic perspectives					
Provides guidelines for application					
				Yes	No
Form					
Unity and sequence of the article are adequate					
Clarity of exposition, conciseness and to the point					
Practical relevance is clear					
Does the author break the article into reasonably short paragraphs?					
Does the author use short sentences?					
Does the author use sub headings to break up the text?					
Does the author use active verbs?					
Does the author use examples?					
Does the author use figures to elucidate important points?					
If you recommend revision:					
Should this article be reduced in length?					
If yes, by approximately how many pages?					
If yes, what material might be deleted without detriment?					
Is the title appropriate?					
If no, how might it be improved (e.g. more descriptive, more interesting)?					
Is new data collection required?					
Is additional analysis required?					

<p>Review Form (page 2) Preparing Narrative for Review Form</p>	<p>We recommend preparing a draft of the narrative section in Word, and then copy and paste into the appropriate text boxes in the Review Form (Summary of article's contribution and Comments to the Author).</p>	<div style="text-align: right;">Comments</div> <p>Summary of article's contribution</p> <div style="border: 1px solid black; height: 150px; background-color: #e6f2ff; margin: 5px 0;"></div> <p>Article Key Strengths</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%;">1.</td><td style="background-color: #e6f2ff;"></td></tr> <tr><td>2.</td><td style="background-color: #e6f2ff;"></td></tr> <tr><td>3.</td><td style="background-color: #e6f2ff;"></td></tr> </table> <p>Article Key Weaknesses</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 5%;">1.</td><td style="background-color: #e6f2ff;"></td></tr> <tr><td>2.</td><td style="background-color: #e6f2ff;"></td></tr> <tr><td>3.</td><td style="background-color: #e6f2ff;"></td></tr> </table> <p>Comments to the Author (be clear and constructive of the direction)</p> <div style="border: 1px solid black; height: 150px; background-color: #e6f2ff; margin: 5px 0;"></div>	1.		2.		3.		1.		2.		3.	
1.														
2.														
3.														
1.														
2.														
3.														

Submit review	Once reviewer is ready to submit review, click on “ Submit Review ” either on the left hand side menu or on the button on the right.	<div data-bbox="863 188 1207 836"> <p>Submit review</p> <p>I will not complete my review</p> <p>Revise submission</p> <p>Editor view</p> <p>Email editor</p> <p>Manage additional files</p> <p>My account</p> </div> <div data-bbox="1234 217 1415 282"> <p>Title: EMR Test 13</p> <p>Status: under review</p> </div> <p>Current File(s):</p> <div data-bbox="1241 370 1795 430"> <div>  Download Native </div> <div>  Download PDF </div> </div> <p>Thank you for agreeing to review this submission.</p> <p>Your review is due: Mon Feb 23 2015.</p> <div data-bbox="1241 581 1575 646"> <div>  Submit review </div>  </div> <div data-bbox="1241 657 1835 808"> <p>NOTE:</p> <ul style="list-style-type: none"> Request to review: accepted Reviewer guidelines have been emailed. </div>
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<div>Submit Review (Section 1)</div>	<div><p>Previously, you were able to access the mandatory Review Form from the email notification. However, you can also download the form from this window.</p><p>Once the review form is completed and saved in your computer as a PDF file, select the first “Choose File” under “Submit your EMR Reviewer Report Form” button to upload completed review form.</p><p>Additional documents may be uploaded under File Name: by using the “File 1” “Choose File” option.</p></div>	<div><div>Submit your report for "EMR Test 13"</div><div><p>The EMR Reviewer Report Form can be downloaded here: http://demo.case.bepress.com/emr/emr_review_form.pdf</p><p>Please complete the EMR Reviewer Report Form and submit it as a PDF.</p><p>The author(s) will see your report exactly as you submit it. Microsoft Word or RTF reports will be converted to the system. All identifying references to you in the properties of PDF files will be removed by the system. Please remove any identifying references to yourself within your report.</p><p>Submit your EMR Reviewer Report Form here:</p><div><div>Choose File</div>no file selected</div><p>Cover letters to the editor only should be pasted into the field at the bottom of the form.</p><p>Enter attachments to submit along with your report (optional):</p><table><thead><tr><th>File Name</th><th>Description</th></tr></thead><tbody><tr><td>File 1: <div>Choose File</div>no file selected</td><td><div></div></td></tr></tbody></table></div></div>	File Name	Description	File 1: <div>Choose File</div> no file selected	<div></div>
File Name	Description					
File 1: <div>Choose File</div> no file selected	<div></div>					
<div>Submit Review (Section 2)</div>	<div><p>Reviewer must select one of these options before submitting review.</p></div>	<div><div>Please select one of the options below:</div><div><div><div><input type="radio"/></div><div>Accept or Accept with Minor Revisions as described in my report.</div></div><div><input type="radio"/></div><div>Major Revisions Required. Promising but needs revisions as described in my report.</div><div><input type="radio"/></div><div>Reject. Additional comments regarding rejection included in EMR Reviewer Report.</div></div><div>Please explain the nuances of your recommendation in your cover letter to the editor below.</div></div>				

<p>Submit Review Section 3)</p>	<p>In this section, a cover letter containing information you want to convey to the AE but not be part of your reviewer comments may be submitted by uploading a file or typed into the text box provided. This is optional.</p> <p>Click on “Submit Report” to complete the submission.</p>	<h3>Cover Letter</h3> <p>Please provide a <i>confidential cover letter</i> that only editors can read, even if your report is shared with the au cover letter may be uploaded as a file (Word, Text or PDF files only, please), or pasted into the text area bel</p> <p>Click the button below to locate the cover letter on your computer.</p> <p>Option 1: Upload your cover letter:</p> <div><input type="button" value="Choose File"/> no file selected</div> <p>Option 2: Type or paste your cover letter below</p> <div></div> <div><input type="button" value="Submit Report"/> <input type="button" value="Reset"/></div>
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Confirmation Page	A confirmation pages appears indicating that the review has been received.	<p>Home > EMR</p> <p>Thank you</p> <p>Your Report Has Been Received</p> <p>The editors of Engaged Management ReView will contact you if they have any questions about the report.</p> <p>Thank you for submitting your report, you may now log out or return to the article view.</p>
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SECTION 3: Reviewer – Completing and Submitting a Rereview

Receiving a request for Rereview

If the Editor-in-Chief has informed the Author to submit a revision, then the Associate Editor will send requests for rereviews via email.

Click on the link provided at the end of the message to access the revised article.

Would you please re-review MS #1019 for Engaged Management ReView?  Inbox x



 **Mili Rojas** <editor-emr-1019-1263423@demo.box.t> 3:40 PM (7 minutes ago) ☆  

to me, Assigned 

Dear Milagros Reviewer,

Last [MONTH] you reviewed for EMR the manuscript "EMR Test 13." We have now received a revised version and hope you will agree to review the manuscript again. The revised manuscript is attached here along with the authors' letter explaining changes, the original three readers' reports, and a review form including instructions for review. Please let me know if you are able to assist in the reevaluation and if [DATE] by February 23rd, 2015 is an acceptable due date for your report.

Thanks very much for your time and attention to this and your continued support for EMR.

Best wishes,

Your Reviewer Account URL:

http://demo.case.bepress.com/cgi/preview.cgi?authP=article%2Ccontext%2Creview_request%2Clogin&review_request=yes&context=emr&article=1019&authT=9uAc%2FsHaygWCKLvZA0kgFhe1H1ABQ4&login=1263534

Mili Rojas
Editor in Chief
PO: aw; mpr

Engaged Management ReView

Accessing Revised Submission

The revised manuscript may be accessed by clicking on the “**Download PDF**” button or on the “**PDF**” link under the Revision History section.

Submit review

I will not complete my review


Email editor

My account


Log out

Title: EMR Test 13

Current File(s):




Download PDF



Thank you for agreeing to review this submission.

Your review is due: Mon Feb 23 2015.



Submit review

Summary




pecifically, we look at how the strength of interpersonal ties between groups impedes or improves macro-level strategic awareness of micro-level operational action.


Submitted Reviews


	Reviewer	Recommendation	Options
Jan 26 2015 09:19 AM PST	#2 Milagros Reviewer	Accept with minor revisions	view

Revision History

The article revision history appears below. The version currently slated for publication is highlighted. Other versions are displayed for your reference.

Comment	Date	<div><div></div>Full Text (PDF)</div>
No comments <i>Auto-converted to PDF: Sun Feb 15 10:42:29 2015</i>	Sun Feb 15 10:42:00 2015	<div><div></div>PDF<div></div></div>
Initial Version <i>Auto-converted to PDF: Mon Dec 22 14:21:33 2014</i>	Mon Dec 22 14:21:00 2014	PDF

 Editor selected version

 Author approved version

NOTE: All times are in PT (Pacific Time)

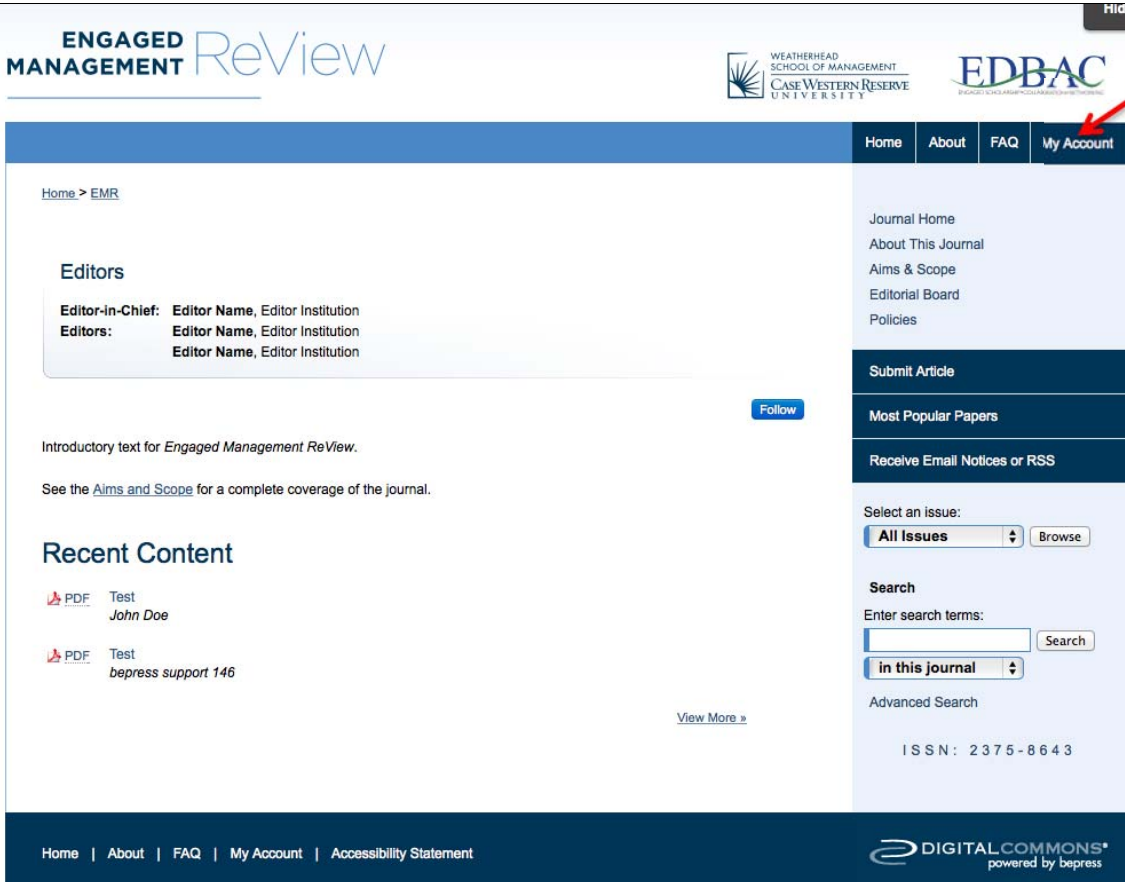
Viewing Revised Manuscript (part 1)	<p>A PDF file will open. The first page of this file should be a letter to the Editor-In-Chief, the specific way the PDF opens depends on the browser you use and the settings you have applied to it.</p>	<p>Professor <u>Kalle Lyytinen</u> Editor-in-Chief Engagement Management <u>ReView</u> (EMR) [Insert date here]</p> <p>Dear Dr. <u>Lyytinen</u>: Re: Manuscript reference No. [Insert tracking number or code here]</p> <p>Please find attached a revised version of our manuscript “[Insert the title of your manuscript here]”, which we would like to resubmit for publication as a [Insert article type here] in EMR.</p> <p>Your comments and those of the reviewers were highly insightful and enabled us to greatly improve the quality of our manuscript. In the following pages are our point-by-point responses to each of the comments of the reviewers as well as your own comments.</p> <p>Revisions in the text are shown using track changes. We hope that the revisions in the manuscript and our accompanying responses will be sufficient to make our manuscript suitable for publication in EMR.</p> <p>We look forward to hearing from you at your earliest convenience.</p> <p>[Insert tracking number or code here]</p> <p>Authors: Do not provide any identifying information.</p>
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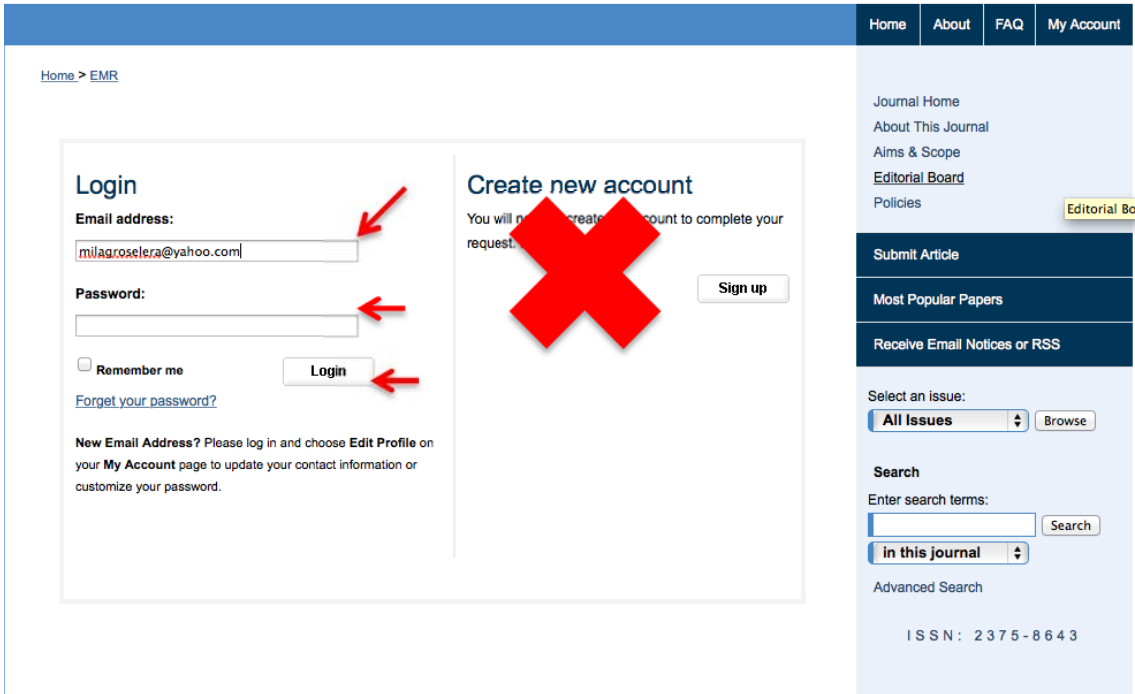
Viewing Revised Manuscript (part 2)	The following pages should contain response to each and all reviewers.	<p>Responses to Reviewer [Insert Reviewer #3]</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Page #</th> <th>Comment (Copy and paste directly)</th> <th>Response</th> </tr> </thead> <tbody> <tr><td>1</td><td></td><td></td><td></td></tr> <tr><td>2</td><td></td><td></td><td></td></tr> <tr><td>3</td><td></td><td></td><td></td></tr> <tr><td>4</td><td></td><td></td><td></td></tr> <tr><td>5</td><td></td><td></td><td></td></tr> <tr><td>6</td><td></td><td></td><td></td></tr> <tr><td>7</td><td></td><td></td><td></td></tr> <tr><td>Etc.</td><td></td><td></td><td></td></tr> </tbody> </table>	ID	Page #	Comment (Copy and paste directly)	Response	1				2				3				4				5				6				7				Etc.			
ID	Page #	Comment (Copy and paste directly)	Response																																			
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Viewing Revised Manuscript (part 3)	The rest of the document should contain the revised manuscript.	<p>EMR Test 13</p> <p>REVISED MANUSCRIPT</p> <p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. Cras dapibus. Vivamus elementum semper nisi. Aenean vulputate eleifend tellus. Aenean leo ligula, porttitor eu, consequat vitae, eleifend ac, enim. Aliquam lorem ante, dapibus in, viverra quis, feugiat a, tellus. Phasellus viverra nulla ut metus varius laoreet. Quisque rutrum. Aenean imperdiet. Etiam ultricies nisi vel augue. Curabitur ullamcorper ultricies nisi. Nam eget dui. Etiam rhoncus. Maecenas tempus, tellus eget condimentum rhoncus, sem quam semper libero, sit amet adipiscing sem neque sed ipsum. Nam quam nunc, blandit vel, luctus pulvinar, hendrerit id, lorem. Maecenas nec odio et ante tincidunt tempus. Donec vitae sapien ut libero venenatis faucibus. Nullam quis ante. Etiam sit amet orci eget eros faucibus tincidunt. Duis leo. Sed fringilla mauris sit amet nibh. Donec sodales sagittis magna. Sed consequat, leo eget bibendum sodales, augue velit cursus nunc, quis gravida magna mi a libero. Fusce vulputate eleifend sapien. Vestibulum purus quam, scelerisque ut, mollis sed, nonummy id, metus. Nullam accumsan lorem in dui. Cras ultricies mi eu turpis hendrerit fringilla. Vestibulum ante ipsum primis in faucibus orci luctus et ultrices posuere cubilia Curae; In ac dui quis mi consectetur lacinia. Nam pretium turpis et arcu. Duis arcu tortor, suscipit eget, imperdiet nec, imperdiet iaculis, ipsum. Sed aliquam ultrices mauris. Integer ante arcu, accumsan a, consectetur eget, posuere ut, mauris. Praesent adipiscing. Phasellus ullamcorper ipsum rutrum nunc. Nunc nonummy metus. Vestibulum volutpat pretium libero. Cras id dui. Aenean ut eros et nisl sagittis vestibulum. Nullam nulla eros, ultricies sit amet, nonummy id, imperdiet feugiat, pede. Sed lectus. Donec mollis hendrerit risus. Phasellus nec sem in justo pellentesque facilisis. Etiam imperdiet imperdiet orci. Nunc nec neque. Phasellus leo dolor, tempus non, auctor et, hendrerit quis, nisi. Curabitur ligula sapien, tincidunt non euismod vitae, posuere imperdiet leo. Maecenas malesuada. Praesent congue</p>
Submitting a Rereview	Follow the steps on Section 2 .	

Appendix 1: Login Instructions for New Reviewers

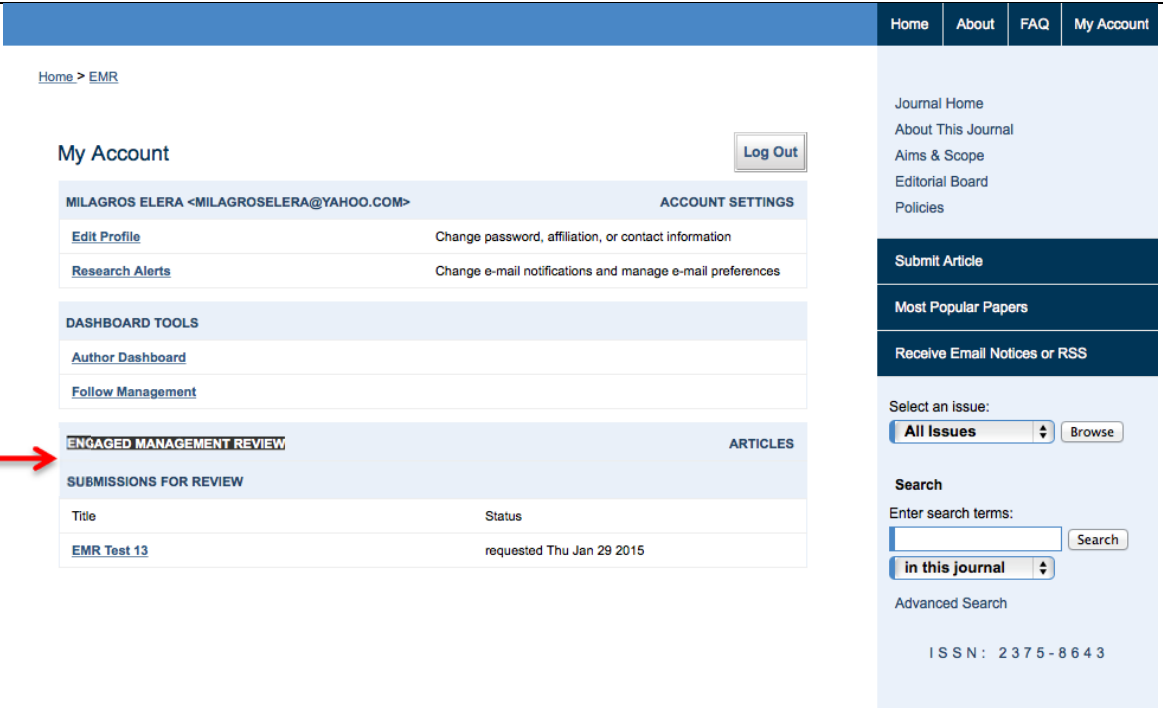
These instructions are for reviewers that have never logged into the system but have received an invitation to review a paper. **Please DO NOT use the “Create New Account” option.**

Step	Description	Screenshot
EMR webpage	Go to: http://commons.case.edu/emr/	
Login for the first time (part 1)	Click on “ My Account ” on the right hand side of the screen	

<p>Login for the first time (part 2)</p>	<p>Enter your email address (the email where you received the invitation to review a paper). Leave the password field blank and click on “Login”</p> <p>DO NOT Create a new account.</p>	
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Modify User Account Page	On the user account page, you may make changes to your personal information and create a password. Click on “Sign up”.	<div><div>Home > EMR</div><div>Please complete this form to create your user account. Use proper casing for names and institution as these fields may be displayed for publication purposes. Bepress neither sells nor rents contact information to third parties.</div><div>You will receive an email confirmation shortly.</div><div>Required fields are marked with an *:</div><div>Email address * milagroselera@yahoo.com</div><div>First/Given Name * Milagros</div><div>Middle Initial</div><div>Last/Family Name * Elera</div><div>Suffix</div><div>Institutional Affiliation Not on list? Please enter name in full.</div><div>Password *</div><div>Re-enter Password *</div><div>Sign up</div></div> <div><div>HomeAboutFAQMy Account</div><div>Journal Home About This Journal Aims & Scope Editorial Board Policies</div><div>Submit ArticleSubmit Article to Engaged</div><div>Most Popular Papers</div><div>Receive Email Notices or RSS</div><div>Select an issue: All IssuesBrowse</div><div>Search Enter search terms: in this journalSearch</div><div>Advanced Search</div><div>ISSN: 2375-8643</div></div>
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Confirmation page	A confirmation page appears after clicking on “sign up” instructing you to go to your email to activate your account.	<div> <div>Home > EMR</div> <div> <h3>New Account</h3> <p>Your new account information was just emailed to milagroselera@yahoo.com. Click on the link in the email message to activate your account and continue with your activity. If you do not receive the email after several minutes, please check your spam or junk mail folder.</p> <p>Having trouble? Please email us or call us at (510)665-1200. Our support hours are from 8:30 am to 5:30 pm Pacific Time.</p> </div> <div> <div>HomeAboutFAQMy Account</div> <div> Journal Home About This Journal Aims & Scope Editorial Board Policies </div> <div>Submit Article</div> <div>Most Popular Papers</div> <div>Receive Email Notices or RSS</div> <div> Select an issue: <div>All Issues</div> Browse </div> <div> Search Enter search terms: <input type="text"/> Search </div> <div> in this journal </div> <div>Advanced Search</div> <div>ISSN: 2375-8643</div> </div> </div>
Email confirmation	Open your email account (the same one you used to sign up for a new account) and click on the link provided so your account is activated.	<div> <div>CWRU Commons: Account Confirmation for Milagros Elera</div> <div> <div>demo@bepress.com</div> <div>Today at 4:09 PM</div> </div> <div>To me</div> <div> <p>Thank you for your interest in creating a free account in The Berkeley Electronic Press ("bepress") system. Academics, researchers, and site administrators use their bepress accounts to access a wide range of services, publications, institutional repositories, and research portals.</p> <p>To confirm your account and resume your activity, please click here.</p> <p>If you experience problems clicking the link above, copy the URL below and paste it into your browser: http://demo.case.bepress.com/cgi/myaccount.cgi?context=emr&cc=ZCcpQ7C8&login=1263810</p> <p>Still having trouble logging in? Please email us at demo@bepress.com.</p> </div> <div> Reply, Reply All or Forward More </div> </div>

Account activation	By clicking on the link provided in the email received you access your account and all the pending submissions assigned to you for review.	 <p>The screenshot displays the 'My Account' interface of a journal. At the top, there's a navigation bar with links: Home, About, FAQ, and My Account. Below this, a breadcrumb trail shows 'Home > EMR'. The main content area is titled 'My Account' and includes a 'Log Out' button. It lists the user as 'MILAGROS ELERA <MILAGROSELERA@YAHOO.COM>' and provides links for 'Edit Profile' and 'Research Alerts'. A section titled 'DASHBOARD TOOLS' contains links for 'Author Dashboard' and 'Follow Management'. The 'ENGAGED MANAGEMENT REVIEW' section, highlighted by a red arrow, shows a table of 'SUBMISSIONS FOR REVIEW' with columns for Title and Status. The table lists one submission: 'EMR Test 13' with a status of 'requested Thu Jan 29 2015'. On the right side of the page, there are links for 'Journal Home', 'About This Journal', 'Aims & Scope', 'Editorial Board', and 'Policies'. Below these are buttons for 'Submit Article', 'Most Popular Papers', and 'Receive Email Notices or RSS'. A search section allows users to 'Select an issue' (with a dropdown set to 'All Issues' and a 'Browse' button) and 'Enter search terms' (with a search box and a 'Search' button). The page also includes an 'Advanced Search' link and the ISSN number '2375-8643'.</p>
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